



## TERMS OF REFERENCE COMMUNITY REINTEGRATION LEADERSHIP TEAM

### Background

The Community Reintegration Leadership Team (CRLT) was launched in response to a 2007 community consultation process, *Building Capacity to Enhance Community Reintegration of People with Stroke (2007)*<sup>1</sup>. That consultation identified six key directions as fundamental to the successful ongoing community reintegration of stroke survivors and the CRLT was created to advance those directions. In 2015, the CRLT mandated a subsequent consultation to validate previous findings and determine if the original six key directions reflected the current state. The 2015 consultation report, *Community Reintegration Following Stroke: Supporting the Journey*<sup>2</sup> identified five primary themes:

- Person-Centred Skilled Stroke Care & Rehabilitation Services
- Individual Well-Being & Meaningful Engagement
- Community Co-Navigation
- Mobility in the Community
- Access to Supports & Services

Advancement on the recommendations evolving out of those five primary themes will be evaluated on a biennial basis.

### Mandate

The Community Reintegration Leadership Team shall respond to the interests of stroke survivors, informal caregivers\* and service providers in the community including the long-term care sector through the support, advancement and sustainability of initiatives and actions intended to address the five primary themes.

To achieve this mandate, the CRLT shall:

- support actions intended to advance the five primary themes
- provide and foster collaboration with already established initiatives intended to meet the shared needs and goals of the stroke population
- advocate for action within various spheres of influence (e.g. Ontario Health, Ontario Health Teams Ministry of Health & Long-Term Care, hospital enterprises, community agencies, support services, etc.) to support advancement of the primary themes
- consult with the larger community of stroke survivors, informal caregivers and service providers to ensure ongoing alignment with needs, gaps, successes and challenges
- act as an advisory body for the regional community-based stroke programs
- provide advice to the Stroke Network of Southeastern Ontario (SNSEO) on how to identify and address the ongoing community reintegration needs of stroke survivors and informal caregivers

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<sup>1</sup> Smit, Pamela with SEO Stroke Network. *Building Capacity to Enhance Community Reintegration of People with Stroke*. December 2007. <http://strokenetworkseo.ca/projcompprojects>

<sup>2</sup> SEO Network, *Community Reintegration Following Stroke: Supporting the Journey*, May 2016, <http://strokenetworkseo.ca/projcompprojects>

## **Membership**

Membership shall be representative of the geography and demographics of stroke survivors, informal caregivers and stroke service providers of Southeastern Ontario. Membership will be recruited from:

- Stroke survivors
- Family members of stroke survivors
- Rehabilitation providers
- Home & Community Care
- Community Support Service Agencies
- Stroke Support Group Facilitators
- Acquired Brain Injury
- Stroke Network of Southeastern Ontario

Ad hoc members shall be consulted for their expertise on an as needed basis (e.g. First Nations, Primary Care, Ontario Health Teams).

## **Meeting Frequency & Duration**

The Community Reintegration Leadership Team shall meet quarterly. In-person meetings shall consist of one half day. Virtual meetings shall be 1.5 hours duration. Format of meetings shall be at the call of the Chair. For in-person meetings, members may elect to participate by videoconference/teleconference.

## **Membership Roles & Responsibilities**

- To advise on the collective interests and advocate on behalf of stroke survivors and informal caregivers
- To report to the CRLT on behalf of their organization or health care sector
- To communicate information and directions identified at the CRLT meetings back to their organizations and/or sectors for action

The position of Chair shall be held by the SNSEO. The SNSEO shall hold the responsibility for taking meeting notes.

The SNSEO Community & Long Term Care Coordinator shall hold responsibility for the dissemination and retention of agenda, meeting notes and other documents related to the Community Reintegration Leadership Team. A call for agenda items shall be made two weeks prior to each meeting. The agenda shall be shared one week prior to each meeting.

## **Reporting Relationship**

The Community Reintegration Leadership Team shall report to the:

- Community at large through a biennial report
- Office of the SNSEO and through that office to the SNSEO Regional Stroke Steering Committee
- Office of the District Stroke Coordinator and through that office to the Quinte Advisory Committee

## **Review**

The Terms of Reference shall be reviewed on a biennial basis.

April 2021

\*Informal caregivers shall refer to families and all other unpaid caregivers involved in the support and care of the stroke survivor.